



**CITY OF DULUTH**  
**CITY CLERK'S OFFICE**  
330 City Hall • 411 West First Street  
Duluth, Minnesota 55802-1189  
Phone (218) 730-5500  
Fax (218) 730-5923

**FOR OFFICE USE ONLY**

DATE \_\_\_\_\_

LICENSE # \_\_\_\_\_

## **LICENSE APPLICATION**

**GOVERNMENT DATA PRACTICES ACT - CLASSIFICATION WARNING:** The data you supply on this form will be used to process the license you are applying for. You are not legally required to provide this data, but we will not be able to process the license without it. Some of the data will be classified as public data if and when the license is granted. Private financial information including a tax identification number and social security number are classified as private data and will be available to governmental personnel and other governmental agencies whose access is necessary to perform their official duties.

**LICENSE: KEEPING OF SMALL HOOFED MAMMAL**

**TOTAL FEE: \$10.00**

**LICENSEE NAME/ADDRESS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PHONE:** \_\_\_\_\_

**LICENSE PERIOD: JANUARY 1 to DECEMBER 31**

**FOR A NEW APPLICATION, PLEASE SEE  
ATTACHED REQUIREMENTS AND  
REGULATIONS.**

**A SITE PLAN IS REQUIRED.**

**FOR A RENEWAL APPLICATION, PLEASE  
CHECK ONE OF THE FOLLOWING:**

1. ☐ **NO CHANGES TO THE STRUCTURE  
LOCATION.**
2. ☐ **CHANGES HAVE BEEN MADE TO  
STRUCTURE LOCATION.  
\*\*A NEW SITE PLAN IS REQUIRED\*\***

**I HEREBY STATE THAT ALL INFORMATION HERE IS TRUE AND CORRECT AND THAT I SHALL COMPLY  
WITH ALL PROVISION OF THE ORDINANCES OF THE CITY OF DULUTH AND LAWS OF THE STATE OF  
MINNESOTA AND THEIR AMENDMENTS.**

\_\_\_\_\_  
**Signature of Applicant**

**MAILING ADDRESS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# **SUPPLEMENT TO KEEPING OF SMALL HOOFED MAMMAL**

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## **OBTAINING A LICENSE TO KEEP SMALL HOOFED MAMMALS**

(a) Any person who keeps small hoofed mammals in the city of Duluth other than areas zoned Rural-Conservation (R-C) or Residential-Rural 1 (RR-1) under sections 50-14.2 and 50-14.3 of this Code, shall obtain an annual license prior to acquiring any small hoofed mammal. Only one license shall be allowed per one-family dwelling or two-family dwelling as defined in Section 50-41 of this Code. A license granted to a two-family dwelling shall require written permission from the occupants of both dwelling units. The license year commences on January 1 and ends on the following December 31. Applications shall be made to the city clerk. The city clerk shall collect the license fee.

(b) Fees to be charged for the issuance of a license to keep small hoofed mammals shall be set in accordance with Section 31-6(a) of this Code;

(c) The applicant shall provide at time of annual licensure a list of all property owners within 150' of the boundaries of the property where the small hoofed mammals are to be kept and, in order to be eligible to receive a license to keep small hoofed mammals, the written permission of the owners of 51% of the properties within the 150' area shall also be provided;

(d) All licenses shall be conditioned upon passing a mandatory inspection by the animal control authority;

(e) The animal control authority may refuse to grant or may revoke a license if the small hoofed mammals become a nuisance, as evidenced by a third admitted or judicially-determined violation of the Duluth City Code within 12 months of the first of the three admitted or judicially-determined violations;

(f) The animal control authority may refuse to grant or may revoke a license to a person convicted of cruelty to animals under a code, ordinance or statute from this state, or a code, ordinance or statute from another state;

### **Keeping of small hoofed mammals.**

Each person holding a license to keep small hoofed mammals within the city of Duluth shall comply with the following:

- (1) The principle use of the property where the small hoofed mammals are to be kept is a one-family dwelling or two-family dwelling on a lot greater than 2 acres as defined in Section 50-41 of this Code;
- (2) No person shall keep more than three small hoofed mammals;
- (3) No person shall slaughter any small hoofed mammal within the city of Duluth;
- (4) Small hoofed mammals shall be provided a secure and well-ventilated roofed structure in compliance with the current zoning and building codes;
- (5) The roofed structure shall be fully enclosed, wind proof, and be of an appropriate size and design for the small hoofed mammals to be kept according to policies established by the city of Duluth;
- (6) The floors and walls of the roofed structure shall be kept in a clean, sanitary

and healthy condition with all dropping and body excretions collected on a daily basis and placed in a fire-proof covered container until applied as fertilizer, composted or transported off the premises, except for swine droppings and body excretions which shall neither be composted nor used as fertilizer;

- (7) Small hoofed mammals shall be kept in the roofed structure or any attached fenced yard enclosure at all times;
- (8) The fence around the yard enclosure shall be securely constructed so as to prevent the harm or escape of the small hoofed mammals;
- (9) The fenced yard enclosure shall be well drained so there is no accumulation of moisture and runoff is controlled;
- (10) No roofed structure or fenced yard enclosure shall be located closer than 75 feet to any lot line, however, this requirement shall not apply to pasture or grazing areas.

You are required to attach a site plan, drawn to scale, of the proposed building and fenced yard enclosure showing compliance with all applicable ordinance requirements and a list or map of all neighbors. An example of a site plan and graph paper are attached for your use.

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I hereby affirm and under penalty of perjury, understand the aforementioned terms and conditions of obtaining a license to keep chickens and that any false statements and failure to comply with the terms and conditions can and will be grounds for revocation of the keeping of chicken license.

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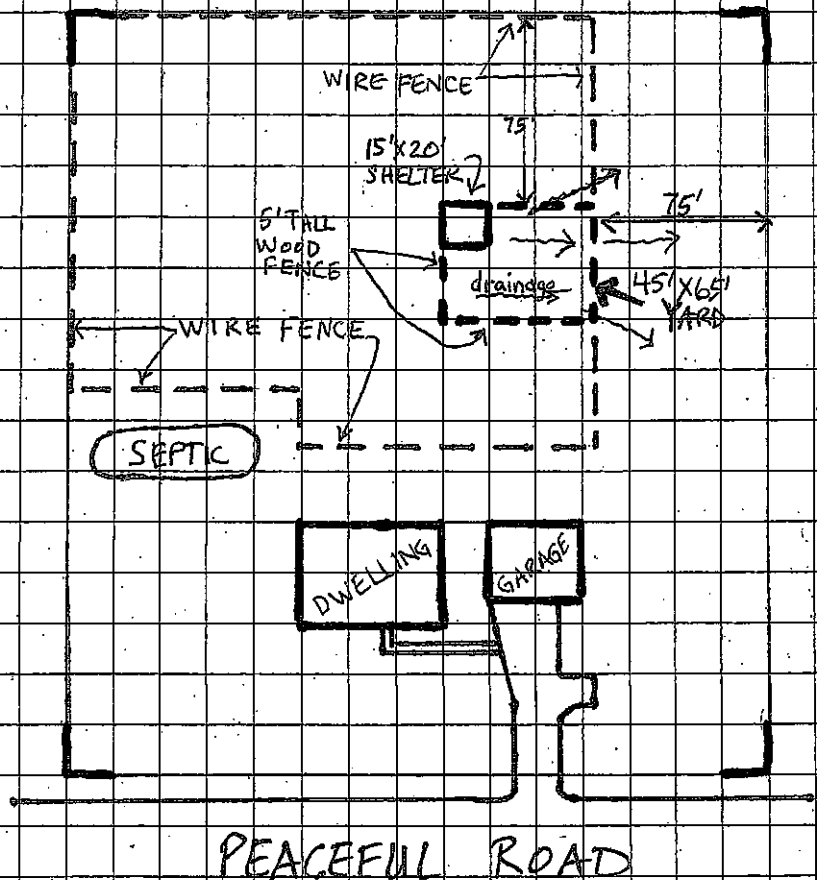
Signature of Applicant

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Date

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- SAMPLE -

North Arrow Required

SITE PLAN

Do Not Use Pencil

Site Address: \_\_\_\_\_

Plat / Parcel No. \_\_\_\_\_

Owner's Name: \_\_\_\_\_

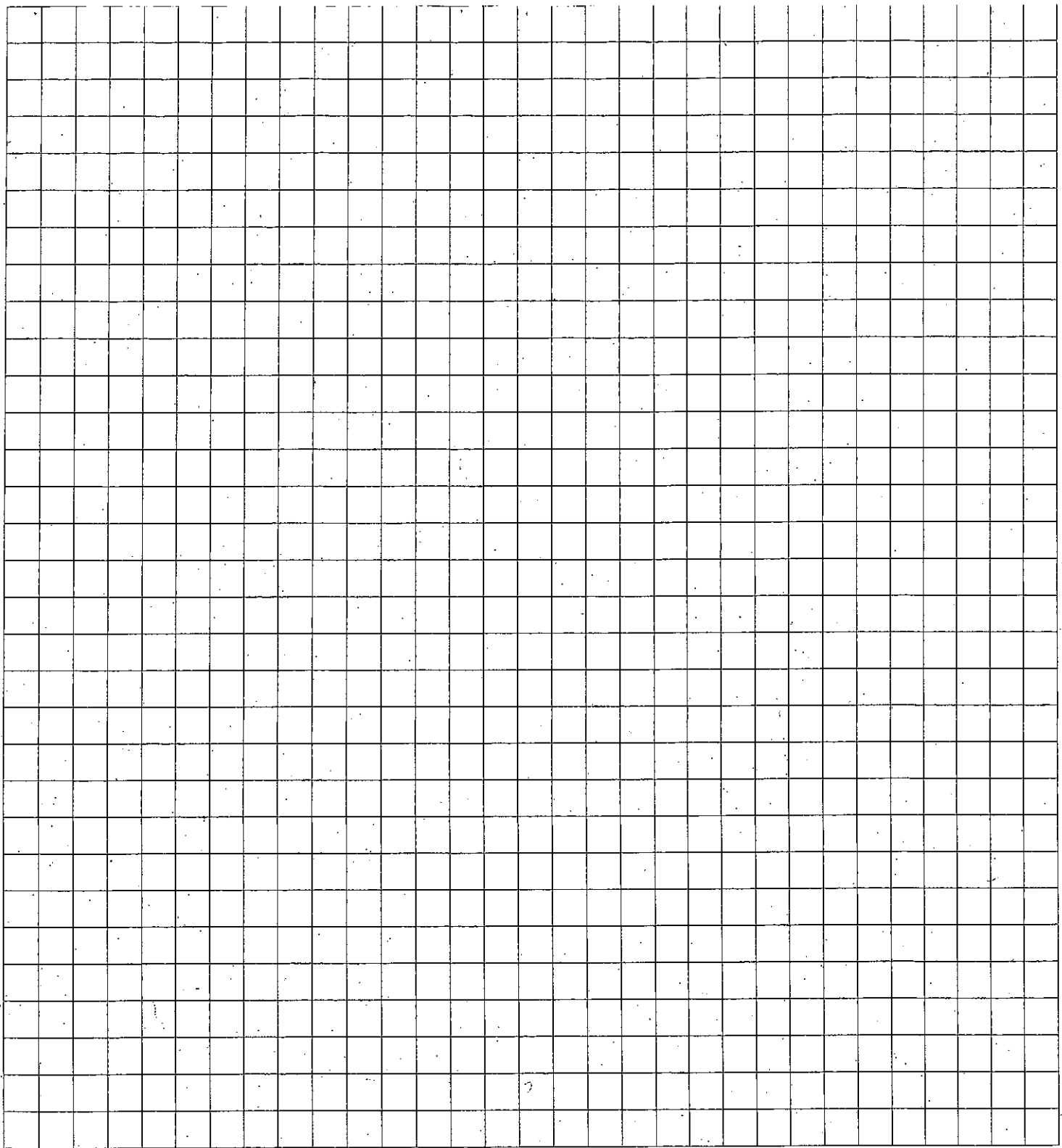
This Site Plan is an accurate and complete representation of the footprint(s) of all existing and proposed structure(s) and their location(s) on the subject property.

Applicant's Signature: \_\_\_\_\_

Grid is 4 squares per inch

Scale: 1" = 20' Feet

Date: \_\_\_\_\_



**North Arrow Required**

**SITE PLAN**

**Do Not Use Pencil**

**Site Address:** \_\_\_\_\_

**Owner's Name:** \_\_\_\_\_

This Site Plan is an accurate and complete representation of the footprint(s) of  
all existing and proposed structure(s) and their location(s) on the subject property.

**Applicant's Signature:** \_\_\_\_\_

**Plat / Parcel No.**  
\_\_\_\_\_

**Grid is 4 squares per inch**  
**Scale: 1" = \_\_\_\_\_ Feet**  
**Date:** \_\_\_\_\_

# Petition for Keeping of Animals Permit

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Site Address: \_\_\_\_\_ Page: \_\_\_\_\_ of \_\_\_\_\_

The resident at the above referenced address is applying for a permit to keep certain species and numbers of animals on their property. The application process requires applicants to obtain permission from 51% of the owners of properties within 150 feet of their property (on the same side of the street).

By signing below, I am giving permission for the following types of animals to be kept at the address listed on this form:

Species: \_\_\_\_\_ Number: \_\_\_\_\_ Species: \_\_\_\_\_ Number: \_\_\_\_\_

|                            |                     |
|----------------------------|---------------------|
| Owner/Occupant Name: _____ | Address: _____      |
| Signature: _____           | Phone number: _____ |

|                            |                     |
|----------------------------|---------------------|
| Owner/Occupant Name: _____ | Address: _____      |
| Signature: _____           | Phone number: _____ |

|                            |                     |
|----------------------------|---------------------|
| Owner/Occupant Name: _____ | Address: _____      |
| Signature: _____           | Phone number: _____ |

|                            |                     |
|----------------------------|---------------------|
| Owner/Occupant Name: _____ | Address: _____      |
| Signature: _____           | Phone number: _____ |